



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS 19TH AIRLIFT WING (AMC)

LITTLE ROCK AIR FORCE BASE, ARKANSAS

Date

MEMORANDUM FOR RECORD

FROM: Sq/CC / Office Symbol

TO: Wg/CC / Office Symbol

SUBJECT: DEFO Program Enrollment Memorandum

1. This memorandum is to serve as a record of Squadron Commander approval for (RANK/NAME) to participate in the Developing Enlisted Future Officers (DEFO) Program. This member has leadership and supervisor support to enroll in the DEFO program, and meets the following requirements:

- a. Does not have any current or pending disciplinary actions, administrative or judicial
 - b. Has a passing Physical Fitness test
 - c. Is permitted to shadow, within supervisor approval, their desired AFSC/career field, when mission and operations permit
2. Any changes or deviations from the above will be provided to the current CGOC and CGOC DEFO Representative for reconsideration of the member's enrollment within the DEFO program.
3. For any questions or concerns, please contact the CGOC DEFO Representative.

COMMANDER NAME, RANK
USAF Duty Title